

Admin.

December 12, 1995

## Memorandum 96-1

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**Schedule of Future Meetings**

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The Commission needs to establish a meeting schedule for the remainder of 1996. In recent discussions the Commission has concluded:

(1) One day meetings should be scheduled approximately monthly (except August), subject to staff resources, holiday weekends, etc.

(2) If possible, a regular meeting date should be established, such as the second or third Thursday or Friday of each month. (The Commission initially picked the third Friday, but later discussions indicate the second Thursday may be preferable).

(3) Meetings should be held in Sacramento, except during January (tule fog) and September/October (State Bar Annual Meeting).

(4) The meeting times, as a general rule, should be 9:00 am to 5:00 pm.

Commissioners should check their calendars to see whether the following dates will work for them. We have suggested alternate schedules, based on either a second Thursday or third Friday format.

**PREVIOUSLY SCHEDULED**

|                     |                    |
|---------------------|--------------------|
| <b>January 1996</b> | <b>Los Angeles</b> |
| Jan. 19 (Fri.)      | 9:00 am – 5:00 pm  |

**SUGGESTED (2d Thursday)**

|                      |                   |
|----------------------|-------------------|
| <b>February 1996</b> | <b>Sacramento</b> |
| Feb. 22 (Thu.)       | 9:00 am – 5:00 pm |
| <b>April 1996</b>    | <b>Sacramento</b> |
| Apr. 11 (Thu.)       | 9:00 am – 5:00 pm |
| <b>May 1996</b>      | <b>Sacramento</b> |
| May 9 (Thu.)         | 9:00 am – 5:00 pm |
| <b>June 1996</b>     | <b>Sacramento</b> |
| June 13 (Thu.)       | 9:00 am – 5:00 pm |
| <b>July 1996</b>     | <b>Sacramento</b> |
| July 11 (Thu.)       | 9:00 am – 5:00 pm |

|                       |                   |
|-----------------------|-------------------|
| <b>September 1996</b> | <b>Sacramento</b> |
| Sept. 12 (Thu.)       | 9:00 am – 5:00 pm |
| <b>October 1996</b>   | <b>Long Beach</b> |
| Oct. 10 (Thu.)        | 9:00 am – 5:00 pm |
| <b>November 1996</b>  | <b>Sacramento</b> |
| Nov. 14 (Thu.)        | 9:00 am – 5:00 pm |
| <b>December 1996</b>  | <b>Sacramento</b> |
| Dec. 12 (Thu.)        | 9:00 am – 5:00 pm |

ALTERNATE (3d Friday)

|                       |                   |
|-----------------------|-------------------|
| <b>February 1996</b>  | <b>Sacramento</b> |
| Feb. 23 (Fri.)        | 9:00 am – 5:00 pm |
| <b>March 1996</b>     | <b>Sacramento</b> |
| Mar. 22 (Fri.)        | 9:00 am – 5:00 pm |
| <b>April 1996</b>     | <b>Sacramento</b> |
| Apr. 19 (Fri.)        | 9:00 am – 5:00 pm |
| <b>May 1996</b>       | <b>Sacramento</b> |
| May 17 (Fri.)         | 9:00 am – 5:00 pm |
| <b>June 1996</b>      | <b>Sacramento</b> |
| June 21 (Fri.)        | 9:00 am – 5:00 pm |
| <b>July 1996</b>      | <b>Sacramento</b> |
| July 19 (Fri.)        | 9:00 am – 5:00 pm |
| <b>September 1996</b> | <b>Sacramento</b> |
| Sept. 6 (Fri.)        | 9:00 am – 5:00 pm |
| <b>October 1996</b>   | <b>Long Beach</b> |
| Oct. 11 (Fri.)        | 9:00 am – 5:00 pm |
| <b>November 1996</b>  | <b>Sacramento</b> |
| Nov. 15 (Fri.)        | 9:00 am – 5:00 pm |
| <b>December 1996</b>  | <b>Sacramento</b> |
| Dec. 13 (Fri.)        | 9:00 am – 5:00 pm |

Respectfully submitted,

Nathaniel Sterling  
Executive Secretary